



Embassy of the United States of America

100 Young & Duke Streets, Kingston,
Georgetown, Guyana

REPORT OF BIRTH ABROAD OF A UNITED STATES CITIZEN

In order to process a child's claim to U.S. citizenship, the U.S. parent must establish that s/he is the biological parent, present proof of sufficient physical presence in the U.S., and evidence to confirm the child's identity. **In certain cases, the consular officer may require additional documentation.**

WARNING: False statements made knowingly and willfully in passport applications or affidavit or other supporting documents are punishable by fine and/or imprisonment under the provisions of 18 USC 1001 and/or 18 USC 1542.

- Applicants must schedule an appointment for a Consular Report of Birth Abroad on line at <http://evisaforms.state.gov/ACSSchedulingSystem.asp>
- Applications must be made in person. The child and both parents must be present.
- **Please provide two photocopies of all original documents.**

THE FOLLOWING DOCUMENTS MUST BE PRESENTED AT THE TIME OF THE APPLICATION:

- 1. Guyanese Birth Certificate and Guyanese Passport for the Child.**
- 2. Parents' Marriage Certificate** - Certified copies are acceptable if issued in the U.S.
- 3. Evidence of dissolution of previous marriages.** If applicable, divorce decrees or death certificates of any prior marriages of either parent should be presented. These certificates should be originals. Certified copies are only accepted if issued in the U.S.
- 4. Evidence of parent's U.S. citizenship** - Naturalization Certificate, Certificate of Citizenship or U.S. Passport.
- 5. Proof of Identification of Foreign Parent** - National Identification Card or Passport.
- 6. Proof of Biological Parentage:** In order to transmit citizenship to your child you must prove the existing blood relationship between yourself and the child for whom you are applying. In order to do so you may wish to submit the following documentation:
 - Passport to document presence in Guyana.
 - Pre-natal and post-natal photos of family to include, mother, father and child.
 - Pre-natal medical records.
 - DNA testing, if you are otherwise unable to prove biological parentage – see specific instructions attached.

7. Child's Identification (if child is not an infant): Photos, school diplomas, previous passports, or any other documentation that bears the child's name and photo. These must be originals.

8. Passport Photos. One (1) passport photo, full face, front view, 2"x 2" on a white background, taken within the last 6 months.

9. Fees: The total fee is **\$205.00**. This includes **\$100.00** for the consular report of birth application and **\$105.00** for the passport. **Fees may be paid in U.S. dollars or the equivalent in Guyanese dollars. The entire fee must be paid in one currency. No Credit Card payments accepted. The fee is non-refundable.**

10. Proof of Physical Presence in the United States. The Immigration and Nationality Act specifies that in order to transmit citizenship to a child, the U.S. citizen parent must have been physically present in the United States for a specific amount of time prior to the child's birth. (Note: If both parents are U.S. citizens, no proof of physical presence is required.)

- If you were a single mother at the time of your child's birth you only need to present proof of one year continuous physical presence in the United States prior to the child's birth.
- If only one of the parents is an American citizen:

and the child was born **before November 14, 1986**: the American citizen would have to present proof that he/she was physically present in the United States or its outlying possessions for a period or periods totaling not less than ten years prior to the child's birth, at least five of which were after attaining the age of fourteen years.

and the child was born **after November 14, 1986**: the American citizen would have to present proof that he/she was physically present in the United States or its outlying possessions for a period or periods totaling not less than five years prior to the child's birth, at least two of which were after attaining the age of fourteen years.

As proof of physical presence you may submit: Report of Birth Abroad previously issued to a sibling of the child in question, school transcripts, college or university transcripts, employment letters, 1040 Income tax forms with W-2 forms, military records and Certificates of Naturalization (except for seamen).

If you were a seaman prior to your child's birth, you must understand that only the time spent in costal waters is counted as physical presence in the United States, any other time spent in foreign or coastwise waters is not counted as physical presence in the United States. Therefore, you must submit your seaman's discharge records in order to account for the time spent in "coastal" waters.

The following documents are NOT considered sufficient proof of Physical Presence in the United States: 1040 Income tax forms, Social Security earning statements, driver's licenses, and bank statements. You do not need to be physically present in the United States for a specific amount of time in order to report, file or obtain these documents.

11. Application Forms. Use **BLACK INK**.

- **Application for Consular Report of Birth Abroad (Form DS-2029).** Download from the internet at <http://www.state.gov/documents/organization/83127.pdf>.
- **Affidavit of Parentage and Physical Presence Form.** Download from the internet at <http://www.state.gov/documents/organization/126018.pdf>. The U.S. citizen parent must detail dates and places where s/he has resided or visited since the day s/he was born, indicating purpose of trips, vacations, residence, business, studies, U.S. military service, etc... This form is divided into two main sections:

The upper portion asks for all the times that you have been physically present in the United States since the day of your own birth. Continue on separate sheet, if necessary.

The lower portion asks for all the times that you have been physically present abroad (anywhere outside the United States) since the day of your own birth. Continue on separate sheet, if necessary.

- **Passport Application** which can be downloaded from the internet at http://www.travel.state.gov/passport/forms/ds11/ds11_842.html. Do not sign the application prior to the interview with a Consular Officer. The Consular Officer will notarize your signature at the time of the interview.

12. Child and Both Parents should be present. When filing a Report of Birth application both parents and the child should be present.

If the U.S. citizen parent has passed away: the original death certificate of that parent must be submitted.

Please note: The presence of the child along with the presence of one of the parents CANNOT BE WAIVED under any circumstance.